

RENUKA COLLEGE

Accredited with Grade "B" by NAAC

Near Bank of India, Besa, Nagpur-37

Telephone No. 07103-281455 Email:- renukamv.ngp@gmail.com Website: www.renuka college. org

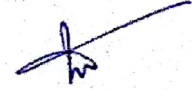


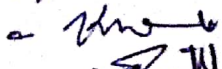
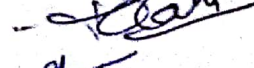






President :- Shri Himanshu E. Gedam
Contact no. :& 8149051026

Principal :- Dr. Jyoti Patil
Contact no - 9422807224

11/09/19

Minutes of the Meeting of IQAC

The meeting of IQAC was held on Friday 30th August, 2019 at 11:30 a.m. at the Principal's Chamber. The following members were present at the meeting.

i) Dr. Jyoti Patil	Principal & Chairperson-IQAC	
ii) Asst. Prof. Abdul Shamim	Coordinator-IQAC	
iii) Dr. Prema Lukerwale	IQAC Member	
iv) Dr. Santosh Mendhekar	IQAC Member	
iv) Dr. Kailash Fulmali	IQAC Member	
v) Dr. Pravin Patil	IQAC Member	
vii) Dr. Ramanik Lengure	IQAC Member	
viii) Dr. Harshna Sonkusare	IQAC Member	
ix) Asst. Prof. Bhushan Smarth	Teacher Member	
x) Dr. Rakesh Sarade	Teacher Member	
xi) Dr. Arvind Motewar	Teacher Member	
xii) Mr. Mukesh Thakare	Senior Clerk	

Agenda

- Presentation of the Report on the submitted AQAR of 2018-19
- Discussion on the Annual Perspective Plan for 2019-20
- Budgetary Plan for Infrastructure Development, Academic & Physical Facilities
- Any Other Business.

The meeting was chaired by Dr. Jyoti Patil, Principal & Chairperson, IQAC. The following points were discussed in the meeting.



The minutes of the previous meeting were read and confirmed

➤ **Agenda Point 1. Presentation of the Report on the submitted AQAR of 2018-19**

- i) The IQAC coordinator Asst.Prof. Abdul Shamim informed the members of IQAC about the AQAR for the year 2018-19 was submitted on 2nd August 2019 but got some comments and compliances from NAAC and they were resolved and resubmitted on 16th Aug 2019 and got the acceptance.
- ii) The accepted AQAR report was uploaded on the college website.
- iii) The Chairperson of IQAC Dr. Jyoti Patil took the decision that the photo copy of criterion wise submitted report of AQAR be given to the respective Incharge teacher of each criterion as it would help them to streamline the work.
- iv) Under Project *Mudat*, the Best Practice of the Institute, Bank Opening Account Drive would be organized on 3rd Sept 2019 at the college auditorium in collaboration with Bank of India, Besa, Nagpur.
- v) It was decided that the Institute would organize agitation to expedite the construction of the road of Besa on 5th Sept 2019 because the people of Besa face a lot of problem as the work is going on with snail pace. The situation is aggravated in the rainy season. It has also been decided that letter will also be sent to the Guardian Minister Hon'ble Chanrashekar Bawankule.
- vi) Dr.Ramanik Lengure has been inducted in Renuka Research Committee and it has been agreed that each of the faculty member henceforth submits the plagiarism report to the research committee before submitting the research paper to be published in an online journal.
- vii) Dr.Ramanik Lengure, Dr.Harshna Sonkusare Dr. Santosh Mendhekar and Dr. Kailsh Fulmali will prepare and submit their research proposals for minor research and conference to ICSSR and ICHR respectively.
- viii) The value added course that has been run successfully by the institute that has been started has been christened '*Vividha*'.
- ix) The IQAC will organize workshop for deliberation and discussion on Revised AQAR as most of the institution are facing the problem of preparing the revised AQAR.
- x) The decision was made to enroll the institution in the NIRF.



Discussion on the Annual Perspective Plan for 2019-20

The following decisions have been made in the meeting of IQAC on the Perspective Plan that will be tabled in the meeting of College Development Committee.

Academics

- i) To organize interdisciplinary seminars, workshops, conferences.
- ii) Regular workshops and extra courses pertaining to the course curriculum to be organized.

• Development programmes and collaborations

- i) To encourage faculty members to start thinking about new courses.
- ii) To increase the number of collaborations with other colleges and Industries
- iii) To establish faculty and student exchange programmes with other colleges.

• Research and innovations

- i) To explore possibilities for active industry participation.
- ii) To increase publication of research papers in reputed journals with good impact factor.
- iii) Search for financial support from Funding Agency related to research projects.

• Institutional social responsibility

- i) Eco friendly measures to be adopted.
- ii) To organise more community service activities to contribute to the wellness of the society.
- iii) To implement the existing awareness programmes on environmental issues.

• Welfare programmes

- i) To increase number of donors to pay the students fees.
- ii) Distribution of books and uniforms to poor students.

• Administrative

- i) To enhance infrastructural development.
- ii) Ensuring interactive feedback, analysis & monitoring.
- iii) Offer specific and targeted training to teachers & students.
- iv) Academic audit (Internal/External) for continuous of academic upgradation.
- v) Introduction of PG courses.

Infrastructural development initiatives:

- i) Fully equipped seminar hall
- ii) Upgradation of computer lab/language lab
- iii) Upgradation of sound system for auditorium
- iv) More projector fitted classrooms.

Students Related Quality initiatives:

- i) Opening of PG courses like M. Com/M. A
- ii) Facility of National Digital Repository
- iii) Coaching/training of competitive exams like MPSC, IAS, banking and railways

Technical (ICT) upgradation:

- i) Upgradation of Library automation system adding web based book issue facility

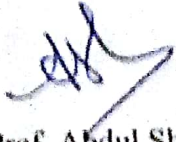


Upgradation of web-based office management system

➤ **Budgetary Plan for Infrastructure Development, Academic & Physical Facilities**

- i) The decision was taken to allocate 20 percent fund from college fees for augmentation for Infrastructure development for 2019-20.
- ii) The decision has been made to allocate 20 percent for the academic facilities and 10 percent for the maintenance of campus Infrastructure for 2019-20 respectively.

The meeting ended with a vote of thanks to the chair.



Asst. Prof. Abdul Shamim
Coordinator-IQAC



Dr. Jyoti Patil
Principal & Chairperson -IQAC
Renuka College
BESA Near BCI, Nagpur-37

- i) Dr. Jyoti Patil
- ii) Asst. Prof. Abdul Shamim
- iii) Dr. Prema Lukerwale
- iv) Dr. Santosh Mendhekar
- v) Dr. Kailash Fulmali
- vi) Dr. Pravin Patil
- vii) Dr. Ramanik Lengure
- viii) Dr. Harshna Sonkusare
- ix) Asst. Prof. Bhushan Smarth
- x) Dr. Rakesh Sarade
- xi) Dr. Arvind Motewar
- xii) Mr. Mukesh Thakare

Principal & Chairperson-IQAC

Coordinator-IQAC

IQAC Member

IQAC Member

IQAC Member

IQAC Member

IQAC Member

IQAC Member

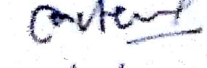
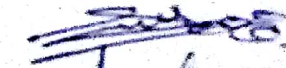
Teacher Member

Teacher Member

Teacher Member

Senior Clerk

Signature





Renuka Shikshan Prasarak Mandal's

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President :- Shri Himanshu E Gedam

Principal:- Dr. JyotiPatil

Contact no. :8149051026

Contact no: - 9422807224

Action Taken Report

The Action Taken Report on the decisions of the IQAC meeting held on 30th Aug, 2019.

The following actions were taken to implement the decisions of the above mentioned meetings of the IQAC.

Sr. No	Decisions	Action Taken
1.	To upload the accepted AQAR report of NAAC on the college website of 18-19.	Uploaded the accepted AQAR report of NAAC on the college website of 18-19.
2	To take the decision that the photo copy of criterion wise submitted report of AQAR be given to the respective In charge teacher of each criterion as it would help them to streamline the work	The photo copy of criterion wise submitted report of AQAR was given to the respective In charge teacher of each criterion to streamline the work
3.	Under Project <i>Mukut</i> , the Best Practice of the Institute, Bank Opening Account Drive would be organized on 3 rd Sept 2019 at the college auditorium in collaboration with Bank of India, Besa, Nagpur	To conduct Under Project <i>Mukut</i> , the Best Practice of the Institute, Bank Opening Account Drive was organized on 3 rd Sept 2019 at the college auditorium in collaboration with Bank of India, Besa, Nagpur.
4.	Institute would organize agitation to expedite the construction of the road of Besa on 5 th Sept 2019 because the people of Besa face a lot of problem as the work is going on with snail pace.	Agitation was organized to expedite the construction of the road of Besa on 5 th Sept 2019.
5.	Dr.Ramanik Lengure has been inducted in Renuka Research Committee and it has been agreed that each of the faculty member henceforth submits the plagiarism report to the	Dr.Ramanik Lengure was inducted in Renuka Research Committee and the system of submitting plagiarism report



	research committee before submitting the research paper to be published in an online journal.	before publishing the research paper in the online journal began.
6.	Dr.Ramanik Lengure, Dr.Harshna Sonkusare Dr Santosh Mendhekar and Dr. Kailsh Fulmali will prepare and submit their research proposals for minor research and conference to ICSSR and ICHR respectively	Dr.Ramanik Lengure, Dr.Harshna Sonkusare Dr. Santosh Mendhekar and Dr. Kailsh Fulmali prepared and submitted their research proposals for minor research and conference to ICSSR and ICHR respectively
7.	The decision was made to enroll the institution in the NIRE.	The institution was enrolled in the NIRE
8.	Academics i) To organize interdisciplinary seminars, workshops, conferences.	Organized workshops
9.	Development programmes and collaborations i) To encourage faculty members to start thinking about new courses. ii) To increase the number of collaborations with other colleges and Industries iii) To establish faculty and student exchange programmes with other colleges.	Made collaboration with Yashoda Girls' Arts and Commerce College Nagpur and Fitness Academy for Students and faculty exchange. The NSDC (National Skills Development Corporation) proposal on Communication skills and Personality Development was sent to NSDC.
10.	Research and innovations i) To explore possibilities for active industry participation. ii) To increase publication of research papers in reputed journals with good impact factor. iii) Search for financial support from Funding Agency related to research projects	The faculty members were encouraged to publish their research papers on CARE (Consortium for Academic Research Ethics) listed journals and before publishing the papers they should get it checked the plagiarism from RTMNU.



		Nagpur University Library Nagpur and submit the Plagiarism report to research committee in order to improve the quality of research
11.	Administrative i) Offer specific and targeted training to teachers & students. ii) Academic audit (Internal) for continuous of academic upgradation	i) Teacher training programmes were organized for the faculty members to make teaching effective and ICT based. ii) Internal Audit was done
12.	Infrastructural development initiatives: i) Fully equipped seminar hall ii) Upgradation of computer lab/language lab iii) Upgradation of sound system for auditorium iv) More projector fitted classrooms.	i) Seminar hall, Computer LAB, Auditorium were partially equipped.
13.	Students Related Quality initiatives: i) Opening of PG courses like M. Com/M. A ii) Facility of National Digital Repository iii) Coaching/training of competitive exams like MPSC, IAS, banking and railways	i) PG courses could not be initiated ii) Provision for National digital repository was made for the students and faculty members iii) Coaching for competitive exams were organized on every Saturday in college for or college students as well as for the students of vicinity
14.	Technical (ICT) upgradation: i) Upgradation of Library automation system adding web based book issue facility ii) Upgradation of web-based office management system	i) Library automation was in pipeline ii) Web based office management was upgraded and working smoothly



15.	<p>➤ Budgetary Plan for Infrastructure Development, Academic & Physical Facilities</p> <p>i) The decision was taken to allocate 20 percent fund from college fees for augmentation for Infrastructure development for 2019-20.</p> <p>ii) The decision has been made to allocate 20 percent for the academic facilities and 10 percent for the maintenance of campus Infrastructure for 2019-20 respectively.</p>	In Process
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Asst. Prof. Abdul Shamim
Coordinator-IQAC

Dr. Jyoti Patil
Principal & Chairperson-IQAC
Renuka College
BESA Near BOI Nagpur-3

- | | |
|--------------------------------|------------------------------|
| i) Dr. Jyoti Patil | Principal & Chairperson-IQAC |
| ii) Asst. Prof. Abdul Shamim | Coordinator-IQAC |
| iii) Dr. Atul Mahajan | Co-coordinator-IQAC |
| iv) Dr. Prema Lukerwale | IQAC Member |
| v) Dr. Santosh Mendhekar | IQAC Member |
| vi) Dr. Kailash Fulmali | IQAC Member |
| vii) Dr. Pravin Patil | IQAC Member |
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| x) Asst. Prof. Bhushan Samarth | Teacher Member |
| xi) Dr. Rakesh Sarade | Teacher Member |
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| xiii) Mr. Mukesh Thakare | Senior Clerk |
| xiv) Mr. Hemant Lakekhar | Alumni Representative |





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Principal:- Dr. JyotiPatil

Contact no. :8149051026

Contact no. : - 9422807224

29/11/19

Minutes of the Meeting of IQAC

The meeting of IQAC was held on Friday 25th Nov, 2019 at 10:00 a.m. at the Principal's Chamber. The following members were present at the meeting.

- | | | |
|-------|----------------------------|------------------------------|
| i) | Dr. Jyoti Patil | Principal & Chairperson-IQAC |
| ii) | Asst.Prof. Abdul Shamim | Coordinator-IQAC |
| iii) | Dr. Atul Mahajan | Co-coordinator -IQAC |
| iv) | Dr. Prema Lekurwale | IQAC Member |
| v) | Dr. Santosh Mendhekar | IQAC Member |
| vi) | Dr. Kailash Fulmali | IQAC Member |
| vii) | Dr. Pravin Patil | IQAC Member |
| viii) | Dr. Ramanik Lengure | IQAC Member / |
| ix) | Dr. Harshna Sonkusare | IQAC Member |
| x) | Asst.Prof. Bhushan Samarth | Teacher Member |
| xi) | Dr.Rakesh Sarade | Teacher Member |
| xii) | Dr.Arvind Motewar | Teacher Member |
| xiii) | Mr.Mukesh Thakare | Senior Clerk |
| xvi) | Mr. Hemant Lakhekar | Alumni Representative |

Agenda

- To Chalk out Plan for IQAC
- Any Other Business.

The meeting was chaired by Dr. Jyoti Patil, Principal & Chairperson, IQAC. The following points were discussed in the meeting.

The minutes of the previous meeting were read and confirmed



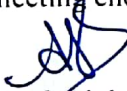
Agenda Point.1. To Chalk out Plan for IQAC


- It was decided in the meeting of IQAC that the IQAC of Renuka College would organize the workshop on Revised PBAS -Performance Based Appraisal System for the faculty members of the colleges affiliated to RTMNU, Nagpur for developing quality culture.
- Workshop needs to be organized for the faculty on revised PBAS in order to effectively Comprehend the Nuances of the New Performance Based Appraisal System(PBAS) to gear up for Direct & CAS Promotion.
- The rationale behind organizing this workshop was to acquaint the faculty members with the API Score & Distribution of Marks for Performance Based Appraisal System.
- It was decided unanimously that there would be no registration fees, tea and snacks would be served to the participants and the expenses would be borne by the Principal as a token of gesture for Intellectual gathering for quality culture.
- The resource person would be Dr.Jyoti Patil as she got firsthand knowledge of CAS in the committees of Placement of RTMNU,Nagpur.
- The workshop would be paperless; faculty members would be intimated through e-brochures via whats App groups.
- In toto 100 faculty members would be accommodated, and the participation certificates and PPT of the resource person would be shared on the emails of the participants.
- The report of the workshop would be displayed on the college website.




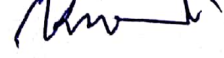
2.Allotment of Duties

- Some of the issues discussed were:
- Suspending teaching during the workshop
- Publicity and Registration committees were formed.
- Hospitality, Management and Accommodation committees were constituted.
- Budgeting Committee was made.
- Certificate distribution Committee was formed.
- Programme Schedule and Feedback forms were discussed and finalized.
- The Programme schedule would be displayed on the whats App groups.








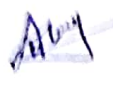
The meeting ended with a vote of thanks to the chair.


Asst.Prof. Abdul Shamim
Coordinator-IQAC


Dr. Jyoti Patil
Principal & Chairperson
Renuka College
BESA Near B.D. Road Nagpur-34

- | | | |
|------|------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| i) | Dr. Jyoti Patil | Principal & Chairperson-IQAC |
| ii) | Asst.Prof. Abdul Shamim | Coordinator-IQAC |
| iii) | Dr. Atul Mahajan  | Co-coordinator -IQAC |
| iv) | Dr. Prema Lekurwale | IQAC Member  |
| v) | Dr. Santosh Mendhekar | IQAC Member  |
| vi) | Dr. Kailash Fulmali | IQAC Member  |



- | | | | |
|-------|--------------------------------------------------------------------------------------------------------|-----------------------|--------------------------------------------------------------------------------------|
| xii) | Dr. Pravin Patil | IQAC Member |  |
| viii) | Dr. Ramanik Lengure | IQAC Member |  |
| ix) | Dr. Harshma Sonkusare | IQAC Member |  |
| x) | Asst. Prof. Bhushan Samarth | Teacher Member |  |
| xi) | Dr. Rakesh Sarude | Teacher Member |  |
| xii) | Dr. Arvind Morewar | Teacher Member |  |
| xiii) | Mr. Mukesh Thakare  | Senior Clerk | |
| xiv) | Mr. Hemant Lakekhar | Alumni Representative |  |





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Principal :- Dr. Jyoti Patil

Contact no. : 8149051026

Contact no. :- 9422807724

Action Taken Report


The Action Taken Report on the decisions of the IQAC meeting held on 25th Nov, 2019.

The following actions were taken to implement the decisions of the above mentioned meetings of the IQAC.

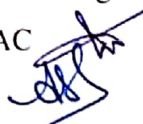

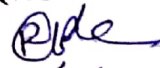
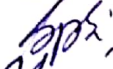
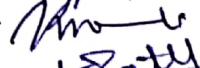







Sr. No	Decisions	Action Taken
1.	To invite Dr. Jyoti Patil, Principal as Resource Person for the Workshop organized by IQAC on Revised PBAC for the faculty members of the colleges affiliated to RTMNI, Nagpur.	Got the consent of the IQAC Committee for delivering the talk on Revised PBAS for CAS.
2.	The brochure needs to be made online and circulate in the whats App groups.	E-brochure was prepared and shared in the whats App groups.
3.	The presentation of the resource person to be shared with the participants via emails.	The presentation of the resource person was shared with the participants via emails.
4.	The report of the workshop to be displayed on the college website.	Displayed the report of the workshop on the college website.
5.	Allotment of Duties <ul style="list-style-type: none">Some of the issues discussed were:Suspending teaching during seminar dayPublicity and Registration committees to be formed.	Allotment of Duties <ul style="list-style-type: none">Teaching would be suspended.Publicity and Registration committees were formed and duties were allotted to them.



	<ul style="list-style-type: none"> • Hospitality, Management and Accommodation committees were constituted. • Budgeting Committee was made. • Certificate distribution Committee was formed. • Programme Schedule and Feedback forms were to be discussed and finalized 	<ul style="list-style-type: none"> • Formed and duties were allotted. • Programme Schedule and Feedback forms were finalized.
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Asst. Prof. Abdul Shamim
Coordinator-IQAC


Dr. Jyoti Patil
Principal & Chairperson-IQAC
Renuka College
BESA Near BOI Nagpur-37

- | | |
|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| | Signature |
| i) Dr. Jyoti Patil | Principal & Chairperson-IQAC  |
| ii) Asst. Prof. Abdul Shamim | Coordinator-IQAC |
| iii) Dr. Atul Mahajan  | Co-coordinator-IQAC |
| iv) Dr. Prema Lukarwale | IQAC Member  |
| v) Dr. Santosh Mendhekar | IQAC Member  |
| vi) Dr. Kailash Fulmali | IQAC Member  |
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Principal:- Dr. JyotiPatil



Contact no. :8149051026

Contact no : - 9422807224

01/03/2020

Minutes of the Meeting of IQAC

The meeting of IQAC was held on Wed 27th Feb, 2020 at 11:30 a.m. at the Principal's Chamber. The following members were present at the meeting.

- | | |
|--------------------------------------------------------------------------------------------------------------|------------------------------|
| i) Dr. Jyoti Patil | Principal & Chairperson-IQAC |
| ii) Asst. Prof. Abdul Shamim | Coordinator-IQAC |
| iii) Dr. Atul Mahajan  | Co-coordinator-IQAC |
| iv) Dr. Prema Lukerwale | IQAC Member |
| v) Dr. Santosh Mendhekar | IQAC Member |
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Agenda

- To make Deliberation on Revised AQAR
- To begin Micro meetings of IQAC
- To commence Discussion & Deliberation cum workshop series on Revised NAAC Manual

The meeting was chaired by Dr. Jyoti Patil, Principal & Chairperson, IQAC. The following points were discussed in the meeting.

The minutes of the previous meeting were read and confirmed

Agenda Point.1. To make Deliberation on Revised AQARS

- The IQAC-Coordinator informed the members of IQAC about the revised AQAR that was published on the site of NAAC. He further added that it would come into effect from 20th Feb 2020.
- He urged the members of IQAC to read minutely the revised AQAR along with revised NAAC manual of Dec 2019.
- The Chairperson of the IQAC advised to conduct discussion and deliberation on the Revised NAAC manual and revised AQAR to understand the changes and make new strategies to cope with them.

Agenda Point.2. To begin Micro meetings of IQAC

- It was decided in the meeting that in order to understand new nuances of revised NAAC manual and AQAR regular micro meetings of IQAC to be conducted
- The meetings would be conducted regularly after the classes got over from 11:30 a.m. to 1:00. p.m.
- The changes would be discussed and the guidance of the chairperson would be sought

Agenda Point.3. To commence Discussion & Deliberation cum workshop series on Revised NAAC Manual

- The decision was taken to conduct Discussion and Deliberation cum Workshop series on Revised NAAC Manual
- The faculty members whom the criteria have been allotted are asked to deliver a talk on the revised NAAC Manual based on their criteria



- The interactive session was followed by the question answer session to resolve the difficulties of the other faculty members.

The meeting ended with a vote of thanks to the chair.

Asst. Prof. Abdul Shamim

Coordinator-IQAC

Dr. Jyoti Patil

Principal & Chairperson -IQAC
Renuka College
BESA Near BCI Nagpur-37

Signature

- i) Dr. Jyoti Patil
- ii) Asst. Prof. Abdul Shamim
- iii) Dr. Atul Mahajan
- iv) Dr. Prema Lukerwale
- v) Dr. Santosh Mendhekar
- vi) Dr. Kailash Fulmali
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- xii) Dr. Arvind Motewar
- xiii) Mr. Mukesh Thakare
- xiv) Mr. Hemant Lakhekar

Principal & Chairperson-IQAC

Coordinator-IQAC

Co-coordinator-IQAC

IQAC Member

IQAC Member

IQAC Member

IQAC Member

IQAC Member

IQAC Member

Teacher Member

Teacher Member

Teacher Member

Senior Clerk

Alumni Representative





Renuka Shikshan Prasarak Mandal's

RENUKA COLLEGE

Near Bank of India, Besa, Nagpur

Accredited with 'B' grade by NAAC, Bangalore

Permanently Affiliated to RTM Nagpur University

Website: www.renukacollege.org

Telephone No. 07103281455 Email :- renukamv.ngp@gmail.com

Principal:- Dr. Jyoti Patil

President :- Shri Himanshu E Gedam

Contact no. :- 9422807224

Contact no. :8149051026

Action Taken Report


The Action Taken Report on the decisions of the IQAC meeting held on 27th Feb. 2020.

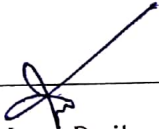
The following actions were taken to implement the decisions of the above mentioned meetings of the IQAC.




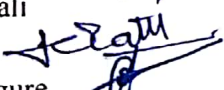


Sr. No	Decisions	Action Taken
1.	To read minutely the revised AQAR along with revised NAAC manual of Dec 2019.	Began reading minutely the revised AQAR along with revised NAAC manual of Dec 2019.
2	To conduct discussion and deliberation on the revised manual of NAAC and revised AQAR	Commenced discussion and deliberation on the revised manual of NAAC and revised AQAR.
3.	To understand new nuances of revised NAAC manual and AQAR regular micro meetings of IQAC to be conducted.	The IQAC started to organize regular meetings of IQAC to understand new nuances of revised NAAC manual and AQAR
4.	To discuss the changes and make strategies to deal with them.	The brainstorming sessions were held regularly to meditate upon the changes and make necessary strategies to cope with them
5.	To conduct Discussion and Deliberation cum Workshop series on Revised NAAC Manual	The IQAC took the initiative to conduct Discussion and Deliberation cum Workshop series on Revised NAAC Manual

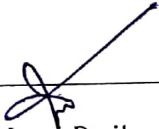




6.	To give the opportunity to the IQAC members to deliver a talk on the revised NAAC Manual based on their criteria.	Workshop series on Revised NAAC Manual The IQAC provided the opportunity to each faculty member to deliver a talk on their respective criterion.
7.	To begin question and answer session to resolve the difficulties of the other faculty members.	Question and answer session was begun to resolve the doubts and difficulties of the faculty members.


Asst. Prof. Abdul Shamim
Coordinator-IQAC


Dr. Jyoti Patil
Principal & Chairperson -IQAC

- i) Dr. Jyoti Patil
- ii) Asst. Prof. Abdul Shamim
- iii) Dr. Atul Mahajan 
- iv) Dr. Prema Lukarwale 
- v) Dr. Santosh Mendhekar 
- vi) Dr. Kailash Fulmali
- vii) Dr. Pravin Patil 
- viii) Dr. Ramanik Lengure 
- ix) Dr. Harshna Sonkusare
- x) Asst. Prof. Bhushan Samarth
- xi) Dr. Rakesh Sarade
- xii) Dr. Arvind Motewar
- xiii) Mr. Mukesh Thakare 
- xiv) Mr. Hemant Lakekhar

- 
Principal & Chairperson -IQAC
Principal
Renuka College
BESA Near BOI, NAGPUR-34

Coordinator-IQAC
Co-coordinator-IQAC
IQAC Member
IQAC Member
IQAC Member
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Contact no : - 9422807224

10/08/2020

Minutes of the Meeting of IQAC

The meeting of IQAC was held on 8th Aug, 2020 at 11:30 a.m. at the Principal's Chamber.

The following members were present at the meeting.

i)	Dr. Jyoti Patil	Principal & Chairperson-IQAC
ii)	Asst. Prof. Abdul Shamim	Coordinator-IQAC
iii)	Dr. Atul Mahajan	Co-coordinator-IQAC
iv)	Dr. Prema Lukerwale	IQAC Member
v)	Dr. Santosh Mendhekar	IQAC Member
vi)	Dr. Kailash Fulmali	IQAC Member
vii)	Dr. Pravin Patil	IQAC Member
viii)	Dr. Ramanik Lengure	IQAC Member
ix)	Dr. Harshna Sonkusare	IQAC Member

Agenda

- To make discussion and deliberation to prepare AQAR of 2019 -20
- To initiate the process of conducting online classes
- To make the videos based on the syllabi and upload them on the E-Shiksha portal of RTMNU, Nagpur
- To prepare the study materials and upload them on the collegewebsite in the tab of Study from Home
- AOB.

The meeting was chaired by Dr. Jyoti Patil, Principal & Chairperson, IQAC. The following points were discussed in the meeting.



The minutes of the previous meeting were read and confirmed

➤ **Agenda Point.1. To make discussion and deliberation to prepare AQAR of 2019 -20**

- The IQAC-Coordinator informed the members of IQAC that the process of preparing AQAR of 2019-20 was initiated and the data required to fill the AQAR was needed .So the IQAC members who were allotted the respective criterion would provide the data to IQAC.

- The Teachers who were given the responsibility of preparing Result sheet and manage the data of Students Progression to Higher Education expressed that university results of the students could not be prepared as the exams of the final year students were postponed due to Covid-19.They would soon provide the data as the university exams as when conducted.

➤ **Agenda Point.2. To initiate the process of conducting online classes**

- It was decided in the meeting that the faculty members would make whats app group of each subject of I, II and III year students and conduct their classes through e-platform.

- It was decided that every faculty members would prepare the video based on their syllabi and would post in the group of the students.

➤ **Agenda Point.3.To make the videos based on the syllabi and upload them on the e-Shiksha portal of RTMNU, Nagpur**

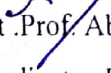
- The videos prepared by each faculty members would also be uploaded on the e-Shiksha portal of RTMNU, Nagpur for the benefit of the students of other colleges as the site was easily accessible to all the students of RTMNU, Nagpur.

- All the faculty members were also made their you tube channels and post their videos on the you tube for the benefit of the students at large in the situation of Covid-19.


➤ **Agenda Point.4. To prepare the study materials and upload them on the college website in the tab of Study from Home**

- The faculty members would also put their study materials on the website in the tab **Study form Home** for easy access of the resource materials during the situation of Covid-19.





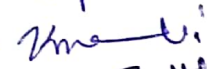



The meeting ended with a vote of thanks to the chair.


Asst. Prof. Abdul Shamim
Coordinator-IQAC




Dr. Jyoti Patil
Principal & Chairperson -IQAC
Principal
Renuka College
JES A Near BOI Nagpur-37.

Signature

- | | | | |
|-------|--------------------------|------------------------------|---------------------------------------------------------------------------------------|
| i) | Dr. Jyoti Patil | Principal & Chairperson-IQAC |  |
| ii) | Asst. Prof. Abdul Shamim | Coordinator-IQAC |  |
| iii) | Dr. Atul Mahajan | Co-coordinator-IQAC |  |
| iv) | Dr. Prema Lukerwale | IQAC Member | |
| v) | Dr. Santosh Mendhekar | IQAC Member |  |
| vi) | Dr. Kailash Fulmali | IQAC Member |  |
| vii) | Dr. Pravin Patil | IQAC Member |  |
| viii) | Dr. Ramanik Lengure | IQAC Member |  |
| ix) | Dr. Harshna Sonkusare | IQAC Member |  |





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Principal:- Dr. JyotiPatil

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Action Taken Report

The Action Taken Report on the decisions of the IQAC meeting held on 8th Aug. 2020.

The following actions were taken to implement the decisions of the above mentioned meetings of the IQAC.

Sr. No	Decisions	Action Taken
1.	To begin the process of preparing AQAR of 2019-20 to upload on the portal of NAAC.	Began collecting the data and started the process of preparing AQAR of 2019-20.
2	To initiate the process of conducting online classes.	Commenced conducting the online classes.
3.	To make the videos based on the syllabi and upload them on the e-Shiksha portal of RTMNU, Nagpur by each faculty members.	Made the videos based on the syllabi and uploaded them on the e-Shiksha portal of RTMNU, Nagpur by each faculty members.
4.	To make the you tube channels by each faculty members and would post their videos for easy access of the students in the situation of Covid -19	All the faculty members made their you tube channels and posted their videos on the you tube for the benefit of the students in the situation of Covid-19.
5.	To prepare the study materials and upload them on the college website in the tab of Study from Home.	Started preparing the study materials and uploading on the college



		website in the tab of Study from home
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AS
Asst. Prof. Abdul Shamim
Coordinator-IQAC

Jyoti Patil
Dr. Jyoti Patil
Principal & Chairperson -IQAC
Renuka College
BESA Near BOI Nagpur-37

- i) Dr. Jyoti Patil
- ii) Asst. Prof. Abdul Shamim
- iii) Dr. Atul Mahajan
- iv) Dr. Prema Lukerwale
- v) Dr. Santosh Mendhekar
- vi) Dr. Kailash Fulmali
- vii) Dr. Pravin Patil
- viii) Dr. Ramanik Lengure
- ix) Dr. Harshna Sonkusare

- Principal & Chairperson-IQAC
- Coordinator-IQAC *AS*
- Co-coordinator-IQAC *Atul Mahajan*
- IQAC Member
- IQAC Member *Syds*
- IQAC Member *Harshna Sonkusare*
- IQAC Member *Pravin Patil*
- IQAC Member
- IQAC Member *Prof.*

